

Southern California Conference

Pre-Session Meeting Procedures (Guidelines) **July 14, 2019**

Part I

- Devotional thought and prayer (By Committee Chair)
- Select a Recording Secretary for the Pre-session Committee
 - Traditionally has been the conference Secretary
 - Vote to ask the Conference Secretary to serve as Recording Secretary for Pre-session Committee
- Organizational Orientation
 - Review the Bylaws regarding Pre-Session Committee (Article 3)
 - Main assignment = elect the Nominating Committee for the 65th Constituency Session
 - Composition of Nominating Committee
 - Explain the intention of the bylaws (Wide representation)
 - Allocation of the members by Regions (See allocation)
 - Explain the Distribution Formula (As fairly as possible)
 - **Vote** to follow the Distribution Formula
 - Previous Nominating Committee and Executive Committee lists
 - No more than 5 previous Nominating Committee
 - No more than 5 Previous non-administrative Executive members
 - Profile of a Nominating Committee Member
 - **Vote** to divide the Pre-Session Committee in 5 sub-committees (By Regions)
 - Each sub-committee will elect their own chairperson
- Orientation for sub-committees
 - Ask the pastor or elder of the largest church—to lead choosing the Chair
 - Ask the Chair to follow the Distribution formula
 - Form a pool of names
 - Choose those who fit in the requested category

Part II

- Reports from the Sub-committees
 - The lists submitted by the Sub-committees will be shown on the screen
 - **Vote** recommendations of the Sub-committees to serve on the Nominating Committee
 - **Vote** recommendations of Sub-committees to serve as alternatives to replace members if needed.

- Adjournment
 - **Vote** to adjourn the meeting.